



HCHS-SOL Participant Information

[Additional Address] –ADDE – QxQ

Updated on 5/14/2026

BACKGROUND

The ADDE(S) (Additional Address) form is a participant-level form that can be updated at any time. It is used to capture addresses the participant has lived other than their current, primary home address. This may include a recent address, or an address the participant lives at only part of the time.

All the contact information collected on this form is confidential. As part of informed consent, study participants indicate their willingness to voluntarily provide this confidential information. The information collected on this form is a sign of the trust placed by the participant in the HCHS, and in our commitment and ability to protect this confidential information. It is also information that is critical to our ability to re-contact the HCHS participants and to conduct a long-term follow-up of a population known to be mobile. An additional purpose of the information on the participant's place of residence is the ability of the HCHS to convert the addresses to a code defined by longitude and latitude that will then be used to estimate aggregate information of the area of residence of the participant.

The ADDE(S) allows for unlimited occurrences. Each update to the ADDE(S) should be made using a new occurrence.

ADMINISTRATIVE INFORMATION

Q0a. Enter the date the form is updated.

Q0b. Enter Staff ID.

ADDITIONAL HOME ADDRESS

Q1. Enter the home address in the following fields:

Q1a. Enter the participant's street address.

Q1b. Enter the second line of the participant's street address; for example, an apartment or unit number. This line may not be applicable for all participants.

Q1c. Enter the country or territory from the dropdown menu. If the country is not listed in the dropdown menu, select "67-Other" and specify the country or territory in Q1c1.

Q1d. Enter home address city.

Q1e. This field is enabled if Q1c = 63 (Country is U.S.). Enter the county of the participant's home residence.

Q1f. This field is enabled if Q1c = 63 (Country is U.S.). Enter the U.S. state using the 2-letter US postal abbreviation. The two-letter USPS code may be typed in the dropdown menu in order to select the state more quickly. For example, for "Florida" enter "FL" and Florida will be selected from the dropdown menu.

Q1g. This field is enabled if Q1c is NOT the U.S. Enter the name of the out-of-country state or territory in the free text field.

Q1h. Enter the Zip Code.

Q2. Ask if the participant still lives at this address. This includes if they live there only part of the time.

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Q2a. This field will be enabled if Q2=Yes. Ask the participant how long they have lived at the current address and prompt the participant by asking “Since”?

- Confirm or record the day, month, and year that they began residing at their current address. If the exact date is not known, “==” can be entered in place of the date or month.
- Example 1: Participant knows they moved into their current residence in June of 2021, but are not sure of the exact date. Enter “06/==/2021
- Example 2: Participant knows they moved into their current residence in 2020, but does not know the date or month. Enter “==/==/2020”.

Q2b. This field will be enabled if Q2=No. Ask the participant when they lived at this address. Enter the day they moved into this address in Q2b1, and the day they moved out in Q2b2.

- As in Q2a above, if the exact month or date is unknown, “==” can be entered in place of the month or date.

Q3. Have you lived at any other addresses since your last (*site visit/AFU interview*) on (*date*)?

- Use “*site visit*” or “*AFU interview*”, whichever was the last contact with the participant.
- “*Date*” refers of the date of either the most recent site visit, or most recent AFU interview, whichever was more recent.

FORM CLOSE OUT

- Save the form. Check the missing fields report, and make corrections as needed.
- If Q3=“Yes”, save and close the form, then open a new occurrence of the ADDE(S) form, and repeat the process with the next address.
- If “No”, Save and Close form.