



SOL-INCA2

Clinical Dementia Rating Informant Interview (CDIB)

QxQ

10/09/2024

Introduction

The Clinical Dementia Rating Informant Interview is a bilingual form utilized by field center staff when interviewing an informant about changes in the participant's memory or their abilities to do daily activities. In addition, staff will rate the reliability of the informant.

Procedures

The interview can be administered in either English or Spanish. Informant responses can be entered directly into CDART or completed on paper and keyed into CDART. A video tutorial depicting the data entry process is available online at <https://sites.csc.unc.edu/hchs/SOL-INCA>.

The participant's name should be inserted where appropriate. The informant should be instructed that most questions will ask about changes in the past year or the past ten years. In some instances, the informant may not know the participant for the past 10 years. In these cases, the informant should be instructed to answer the questions according to the time they have known the participant. Informants may need to be reminded about the timeframe the question refers to (either the past ten years, or for length of time they've known the person).

If the informant states that the participant is doing certain activities less because of physical, but not mental limitations, the reason for this limitation should be clarified. If the cause is purely physical, it should not be marked as a change.

At the end of the interview, staff should rate how well the informant knows the participant based on how comfortable he or she seemed answering questions. Staff should also record whether the interview was completed in person or over the phone.

Recording Responses

For each question, enter or select the appropriate response.

Q0a. Enter the date the form was initially completed.

Q0b. Enter the Staff ID of the person who completed the form.

Q0c – 0d. Enter the date and time for completing the informant interview. In most cases, the date and time will reflect the point at which the informant interview was initiated in person or over the phone. If the informant is willing to complete an interview but is unable to do so at the present moment, record a future date and time when the informant can be contacted by phone.

Q0e. Indicate whether the form was administered in Spanish or in English.

Q1-9. Ask informant the questions in order, repeating the answer choices as needed.

Q9a. If Question 9 is 1=Yes, then go to Question 9a and indicate the circumstance that impacts the participant's daily functioning.

Q10. If Question 10 is 1=Yes, then go on to Questions 10a-10c. Otherwise, skip to Q11.

Q10a-10c. Use items 10a-10c to indicate which family member(s) are affected.

Q11 – Q12. These questions ask about the participant's memory of recent events, events of years ago, and current news events. Unless otherwise instructed, read the question as written and select the appropriate response.

Q12a. If Question 12 is 0.5 or 1, go on to Question 12a and record the number of years since the informant first noticed the memory changes.

Q12b. If Question 12 is 0.5 or 1, go on to Question 12b and indicate the speed of the memory changes.

Q13-Q21. Ask informant the questions in order, repeating the answer choices as needed.

Q21. If the informant does not understand the question, it can be rephrased as “Does [participant name] start talking about something and then seem to forget what he or she was talking about?”

Q22 – Q23. These questions ask about the participant’s awareness of time, location, and situation.

Q23. For participants in a nursing home or who are bedbound at home, this question can be rephrased as “Does [participant name] ever get lost indoors, or have difficulty finding way to the bathroom or other rooms?”

Q24 – Q29. These questions ask about the participant’s ability to solve problems.

Q28. This question can be rephrased as “Does [participant name] have less interest in doing chores or activities?”

Q29. Some examples might be difficulty solving problems at work, for people who are working, or difficulty solving problems with family, or following recipes or cooking for someone who had previously been able to do that.

Q30 – Q33. These questions ask about the participant’s ability in do activities outside the home.

Q33. This question can be rephrased as “Has [participant name] been driving unsafely, or having accidents or near misses?”

Q34 – Q38. These questions ask about the participant’s ability to do activities inside the home.

Q35. For all participants ask about television then select two more appliances.

Q38. If necessary, the interviewer can add “By a balanced meal, meaning a healthy meal.”

Q39 – Q41. These questions ask about the participant’s ability to take care of themselves.

Q40. If Question 40 is 0=No, then skip to Q42.

Q42 – Q54. These questions ask about the participant’s personality, social awareness, emotions, behavior, and interests.

Q43. This question can be rephrased as “Do you think that [participant name] understands if he/ she has any problems, such as with memory or thinking?”

Q44. If necessary, state “Some examples of this might be removing clothing when out in public, or touching someone he or she doesn’t know.”

Q45. If necessary, state “Some examples might be saying something rude to someone without thinking, or talking to someone he or she doesn’t know as though they do know each other.”

Q47. If necessary, state “An example might be not wanting to leave the house or go to family events.”

Q48. This question can be rephrased as “Is [participant name] very happy one minute and then very sad the next?”

Q49. This question can be rephrased as “Does it seem as though [participant name] always needs to move around?”

Q50. This question can be rephrased as “Does [participant name] have difficulty staying on a task, or does he/ she frequently get distracted and have difficulty finishing what he or she was doing?”

Q55 – Q58. These questions ask about the participant's ability to speak and understand speech.

Q63. This field will be automatically populated with a calculation of the FAQ score. The script will calculate FAQ score by summing the values of Questions 5, 18, 19, 23, 26, 27, 32, 36, 37, and 38.

Discontinuations

If the Clinical Dementia Rating Informant Interview is discontinued and cannot be completed with the same informant (for example, due to refusal or physical impairment), first attempt to complete the informant interview with the next informant listed on the ICI form.

If no other informant is listed on the ICI form, or if informant(s) listed cannot be contacted after multiple attempts, or are unable or willing to complete the informant interview, enter as much information from the incomplete informant interview as possible into the CDIB form. To mark the informant interview as discontinued, enter one of the following codes in the Note Log for Q0a:

Code	Scenario
Discontinued 1	Discontinued, informant refused to complete interview
Discontinued 2	Discontinued due to task difficulty, e.g. informant could not understand instructions
Discontinued 3	Discontinued due to physical impairment (e.g., hearing)
Discontinued 4	Discontinued for other reason (e.g., call dropped and unable to reach to finish interview after multiple attempts)