



SOL-INCA2

Clinical Dementia Rating Participant Interview (CDPB)

QxQ

2/7/2025

Introduction

The Clinical Dementia Rating Participant Interview is a bilingual form utilized by field center staff when interviewing a participant about changes in the participant's memory or their abilities to do daily activities. This form should only be administered when all possible *informants* provided by the participant are unable or unwilling to be interviewed.

Consent for Audio Recording

Field centers are no longer required to record the participant phone interview.

Procedures

The interview can be administered in either English or Spanish. Participant responses can be entered directly into CDART or completed on paper and keyed into CDART. A video tutorial depicting the data entry process is available online at <https://sites.csc.unc.edu/hchs/SOL-INCA>.

The participant should be instructed that most questions will ask about changes in the past year or the past ten years. In some instances, the participant may need to be reminded about the timeframe the question refers to.

If the participant states that the participant is doing certain activities less because of physical, but not mental limitations, the reason for this limitation should be clarified. If the cause is purely physical, it should not be marked as a change.

At the end of the interview, staff should rate how comfortably and capably the participant answered questions. Staff should also record whether the interview was completed in person or over the phone.

Recording Responses

For each question, enter or select the appropriate response.

Q0a. Enter the date the form was initially completed.

Q0b. Enter the Staff ID of the person who completed the form.

Q0c – 0d. Enter the date and time for completing the participant interview. In most cases, the date and time will reflect the point at which the participant interview was initiated in person or over the phone. If the participant is willing to complete an interview but is unable to do so at the present moment, record a future date and time when the participant can be contacted by phone.

Q0e. Indicate whether the form was administered in Spanish or in English.

Q1-6. Ask participant the questions in order, repeating the answer choices as needed.

Q6a. If Question 6 is 1=Yes, then go to Question 6a and indicate the circumstance that impacts the participant's daily functioning.

Q7. If Question 7 is 1=Yes, then go on to Questions 7a-7c. Otherwise, skip to Q8.

Q7a-7c. Use items 7a-7c to indicate which family member(s) are affected.

Q8 – Q9. These questions ask about the participant's memory of recent events, events of years ago, and current news events. Unless otherwise instructed, read the question as written and select the appropriate response.

Q9a. If Question 9 is 0.5 or 1, go on to Question 9a and record the number of years since the participant first noticed the memory changes.

Q9b. If Question 9 is 0.5 or 1, go on to Question 9b and indicate the speed of the memory changes.

Q10-Q18. Ask participant the questions in order, repeating the answer choices as needed.

Q18. If the participant does not understand the question, it can be rephrased as "Have you started talking about something and then seem to forget what you were talking about?"

Q19 – Q20. These questions ask about the participant's awareness of time, location, and situation.

Q20. For participants in a nursing home or who are bedbound at home, this question can be rephrased as "Do you ever get lost indoors, or have difficulty finding your way to the bathroom or other rooms?"

Q21 – Q26. These questions ask about the participant's ability to solve problems.

Q25. This question can be rephrased as "Do you have less interest in doing chores or activities?"

Q26. Some examples might be difficulty solving problems at work, for people who are working, or difficulty solving problems with family, or following recipes or cooking for someone who had previously been able to do that.

Q27 – Q30. These questions ask about the participant's ability to do activities outside the home.

Q31 – Q35. These questions ask about the participant's ability to do activities inside the home.

Q32. For all participants ask about television then select two more appliances.

Q35. If necessary, the interviewer can add "By a balanced meal, meaning a healthy meal."

Q36 – Q38. These questions ask about the participant's ability to take care of themselves.

Q37. If Question 37 is 0=No, then skip to Q39.

Q39 – Q51. These questions ask about the participant's personality, social awareness, emotions, behavior, and interests.

Q40. This question can be rephrased as "Do you think that you understand whether you have any problems, such as with memory or thinking?"

Q41. If necessary, state "Some examples of this might be removing clothing when out in public, or touching someone you don't know."

Q42. If necessary, state "An example might be saying something rude to someone without thinking."

Q44. If necessary, state "An example might be not wanting to leave the house or go to family events."

Q45. This question can be rephrased as "Are you very happy one minute and then very sad the next?"

Q46. This question can be rephrased as "Does it seem as though you always need to move around?"

Q47. This question can be rephrased as "Do you frequently get distracted and have difficulty finishing what you were doing?"

Q52 – Q55. These questions ask about the participant's ability to speak and understand speech.

Q60. This field will be automatically populated with a calculation of the FAQ score. The script will calculate FAQ score by summing the values of Questions 2, 15, 16, 20, 23, 24, 29, 33, 34, and 35.

Discontinuations

If the Clinical Dementia Rating Participant Interview is discontinued, enter as much information from the incomplete interview as possible into the CDPB form. To mark the participant interview as discontinued, enter one of the following codes in the Note Log for Q0a:

Code	Scenario
Discontinued 1	Discontinued, participant refused to complete interview
Discontinued 2	Discontinued due to task difficulty, e.g. participant could not understand instructions
Discontinued 3	Discontinued due to physical impairment (e.g., hearing)
Discontinued 4	Discontinued for other reason (e.g., call dropped and unable to reach to finish interview after multiple attempts)