



## HCHS/SOL Visit 3- Demographics Pre-Load

### DEM QxQ

1/24/2022

#### General Information

If telephone assessment is completed prior to the in-person exam, this form is to be completed at that time. The DEM form should be verified, and Completion Date updated, at the time of the in-person V3 exam.

For more information refer to Manual 2- Field Center Procedures for Visit 3 Section 12.5.1 and 12.5.2 regarding this data capture screen.

#### Question by Question Instructions

##### Q0a. Completion Date

Enter the date of form completion, whether the date of the Block 1 Telephone Assessment or the in-person clinic exam. Be sure to update this field at the time of the in-person exam. This field should reflect the date of the V3 exam if one has been completed.

Q0b. Enter the Staff ID of the staff member completing the form.

##### Q1. Sex assigned at birth

The gender the participant identified as at Visit 2 is preloaded into this field, with 1=Male and 2=Female. From Visit 3 on, this field should reflect the sex the participant was assigned at birth, independent of their current gender identity. The field is editable. Confirm sex assigned at birth with each participant. If it is different from what is displayed, click on the red lock icon, which will open the field for editing. Enter the updated sex choice by entering 1 for Male and 2 for Female. The lock symbol will remain green/open after data entry.

##### Q2. Date of birth at last visit

Please confirm the date of birth with the participant and update the field as needed, as above.

##### Q3. Age in years at Visit 3

Click the Save button at the bottom right of the DEM page in CDART and then click on the double-arrows to calculate the age at this visit. In order for the calculation to work, you must have entered the form completion date, a Staff ID and Saved the form first.

##### Q4. Marital Status at Visit 1

Confirm the participant's current marital status and update the field if necessary.

Remember to SAVE and mark as COMPLETE this form after performing updates in order to Preserve all changes.