



ECHK – VIDA Checklist QxQ

Version: 4/18/2024

Question by Question Instructions

Q1 Record when the consent for VIDA was conducted in relation to the Visit 3 visit.

Q2 “Participant withdrew from VIDA”, means that the participant signed a consent **and then withdrew their consent to participate** (participant data would not used).

If data was collected, but a participant no longer wanted to participate **and DID NOT withdrawal consent**, the participant would not be considered “withdrawn”.

Q3-6 Devices issued:

Indicate that the participant has been issued each corresponding device

Write down the serial number of each device

Q7 Record the date that the participant was given the devices.

Q8 Indicate how the devices were provided to the participant.

Q9 Record the date for the wear reminder

Q10a-b Complete when the Alert notification and orientation call are conducted for participants who received their materials by mail.

Q11-12 Complete when the wear reminder contact is performed and indicate method of the contact.

Q13-14 Participants are to wear the devices for 8 days from the time they receive the devices. During the visit, staff should schedule a date and time for the participant to return the devices, whether this is by returning to the field center, arranging for staff to come to their home and retrieve the devices, or using a pre-paid envelope to mail the devices back to the field center.

Q15a-b Indicate if devices were returned and the date the devices were received at the field center.

Q16-18 Indicate if each log was returned. The participant should turn in both the Sleep log with the times they got in/out of bed filled in, and the activPAL Non-wear log with any times that they were not wearing the activPAL. This information should then be entered into CDART. If the Work Log was not distributed (ESET11=participant should not receive work log), enter a Field Status of Not Applicable in CDART for Q16.

If the participant forgot the logs, they should be provided a pre-addressed stamped envelope and asked to mail them to the field center.

Q19a-b Check 19a box once wear time validation is performed. If it is determined that the participant did not wear the activPAL for at least 4 days, he/she will be reissued *new* devices and asked to rewear all devices for the number of days needed to result in 4 valid days of wear time. Mark 19b Yes if a rewear is being requested.

Q20-23 Devices reissued:

This section is completed only in the event that devices are reissued.

Checked the box to indicate that the participant is being reissued the corresponding device



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Write down the serial number of each device

- Q24** Record the date that the participant was reissued the devices.
- Q25** Indicate how the devices were reissued to the participant.
- Q26** Record the date the participant is scheduled to return the reissued devices.
- Q27** Record the method by which the reissued devices are to be returned
- Q28** Indicate if the reissued devices were returned.
- Q29** Record date the reissued devices were received
- Q30-32** Indicate if each log was returned. If the logs were completed and collected at the time the first set of devices were returned, enter a Field Status of Not Applicable for Q30-32 in CDART. If the participant is returning the logs for the first time after reissue, the participant should turn in both the Sleep log with the times they got in/out of bed filled in, and the activPAL Non-wear log with any times that they were not wearing the activPAL. This information should then be entered into CDART. If the Work Log was not distributed (ESET11=participant should not receive work log), enter a Field Status of Not Applicable in CDART for Q30.

If the participant forgot the logs, they should be provided a pre-addressed stamped envelope and asked to mail them to the field center.
- Q33** Indicate if compensation was distributed.
- Q34** Confirm if participant resources were sent.
- Q35** Enter any comments and notes for the use of your local field center staff or the CC. If no comments are needed, enter a Field Status of Not Applicable in CDART.