HCHS/SOL Drop Point Selection Form

HOUSEHOLD ID NUMBER: ☐☐☐☐☐☐☐

FORM CODE: DPS
VERSION: A 2/18/08

Contact Occasion | 0 | 1

SEQ # | 0 | 1

ADMINISTRATIVE INFORMATION:

COMPLETION DATE: ☐☐ / ☐☐ / ☐☐☐☐
            mm   dd   yyyy

STAFF ID: ☐☐☐

> *Instructions:* If the sample address list indicates that the address is a drop point then complete this form to document the number of living units at the address, and which unit was selected using the Kish table method for random selection. If there are more than 10 living units associated with this drop point then contact the coordinating center for assistance with selection of living unit(s) for the sample.

A. Enumeration of Living Units

1. Unit Number Descriptor at this address: ☐☐☐☐☐

2. Unit Number Descriptor at this address: ☐☐☐☐☐

3. Unit Number Descriptor at this address: ☐☐☐☐☐

4. Unit Number Descriptor at this address: ☐☐☐☐☐

5. Unit Number Descriptor at this address: ☐☐☐☐☐

6. Unit Number Descriptor at this address: ☐☐☐☐☐

7. Unit Number Descriptor at this address: ☐☐☐☐☐

8. Unit Number Descriptor at this address: ☐☐☐☐☐

9. Unit Number Descriptor at this address: ☐☐☐☐☐

10. Unit Number Descriptor at this address: ☐☐☐☐☐

B. Selection of Living Unit

11. Number of units at this drop point address: ☐☐☐

12. Unit(s) selected at this address (enumeration #): a. ☐☐
                                                  b. ☐☐

Kish Table

NUMBER OF DROP UNITS ON ROSTER	LAST DIGIT OF Household ID NUMBER									
	0	1	2	3	4	5	6	7	8	9
0	END UNIT SELECTION									
1	1	1	1	1	1	1	1	1	1	1
2	1	2	1	2	1	2	1	2	1	2
3	3	1	2	3	1	2	3	1	3	2
4	1	2	3	4	1	2	3	4	1	2
5	1	2	3	4	5	1	2	3	4	5
6	6	1	2	3	4	5	6	1	2	3
7	5	6	7	1	2	3	4	5	6	7
8	1	2	3	4	5	6	7	8	1	2
9	8	9	1	2	3	4	5	6	8	7
10	9	10	1	2	3	4	5	6	7	8

INSTRUCTIONS:
1. Determine the number of household units at the drop point address and list them in order on the roster.
2. If there are 2 units at the address, then randomly select 1 unit for screening by choosing the column corresponding to the last digit of the household identification number and choosing the row that equals the number of units at the address.
3. If there are 3-10 units at the address, then randomly select the 1st unit by choosing the column corresponding to the last digit of the household identification number and choosing the row that equals the number of units at the address. The 2nd unit to be selected is the unit immediately to the right in the same row. If the last digit of the household ID number equals 9, then the first unit selected is the last number in the row, and the 2nd unit selected is the 1st number in the same row (i.e., in column 0).
4. If there are more than 10 units at the address, then contact the coordinating center for instructions on selecting the units to be screened.

EXAMPLES:
1. If the last digit of the household identification number is a "5" and the number of units at the drop point address is 2, then the 2nd unit on the roster is selected to be screened.

2. If the last digit of the household identification number is a '5' and the number of units at the drop point address is 4, then the 2nd and 3rd units on the roster are selected for screening.