



Instructions for Uploading Draft Presentation/Poster

NOTE: This is not the same as the “SUBMIT ABSTRACT TAB” from the Publications Hub drop down menu on the left side.

Step 1:

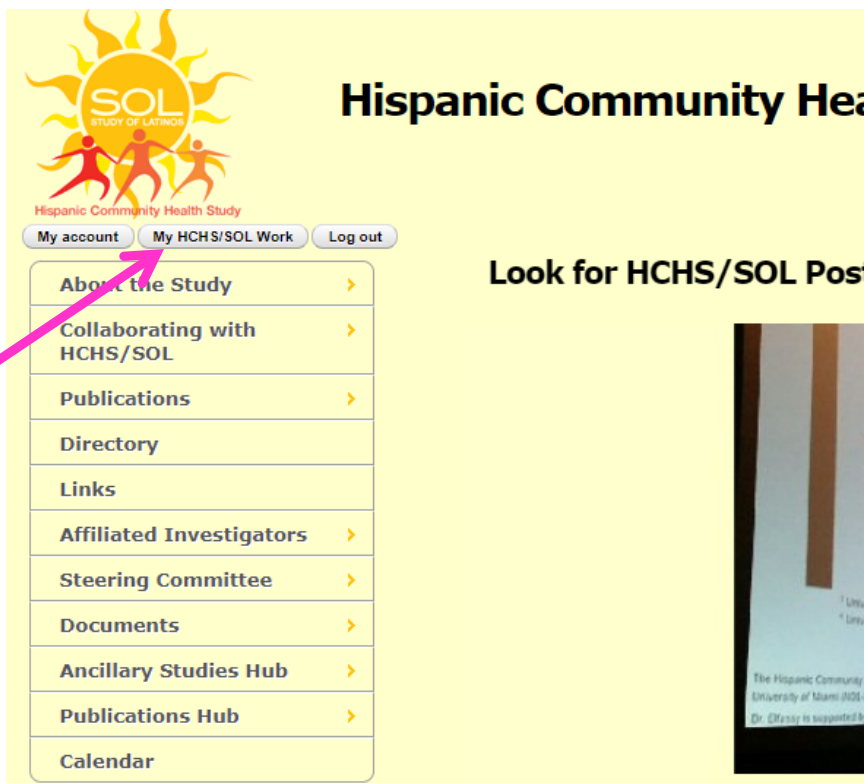
Go to

<https://sites.csc.unc.edu/hchs/>

and log in with username and password

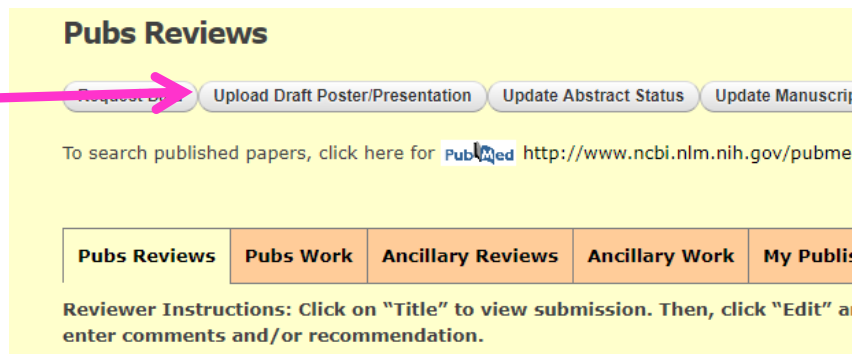
Step 2:

Click on My HCHS/SOL Work



Step 3:

Click on “Upload Draft Poster/Presentation”



Step 4:

Read instructions then proceed to fill in the information for your Manuscript

Include your working title.

Select the manuscript that this abstract corresponds to from the drop down menu.

You must have an approved manuscript with an MS number assigned to submit an abstract.

Full Title *
Enter full title of draft poster/presentation. It must include the study's full name.

Abbreviated Title
Manuscript number followed by Brief Title, omitting study name.

Related Manuscript *
Select the manuscript that this poster/presentation is derived from.
- Select a value -

Keywords

Meeting
Select the meeting from this list.
- None -

Other Meeting
If Meeting is not found in the field above, please insert the Year, Abbreviation, Meeting Title and Location. E.g. 2014 AHA : American Heart Association; National Scientific Sessions; Chicago, IL

Meeting Date
E.g., 03/07/2019

Submission Deadline for Meeting
E.g., 03/07/2019

NOTE: This entire form must be completed fully. No incomplete forms will be reviewed. A complete form does NOT mean filling out just the asterisk(*) fields. Completing the form entails filling out each field and attaching required documents with very small exceptions.

Step 5:

Scroll down and click submit.

You will receive and acknowledgement email.
And review process will commence. A decision email will be sent typically 3-5 days.

Submit **Preview**